**MEETING CALLED TO ORDER**

Chairman Ricardo Nelson called the meeting to order at 6:10 p.m.

The following is a list of Board Members Present: Ricardo Nelson, Kathy Martinez, Robert Ramirez, Elizabeth Moore, Daniel Kujak

**GUEST INTRODUCTIONS**

None

**APPROVAL OF AGENDA**

Ricardo inquired if there were any additions or corrections to the agenda for the January 9, 2025 meeting. Motion to accept the agenda was made by Daniel and seconded by Kathy.

MOTION CARRIED

**APPROVAL OF MINUTES**

Motion to approve the December 3, 2024 minutes was made by Liz and seconded by Kathy.

MOTION CARRIED

**MAINTENANCE REPORT**

The District seems to be running smoothly. The mentioned mobile home with no water or sewer connection located on 2nd Ave is not lived in and does not require connection at this time. Midwest will be doing camera work on the compel to connect for 558 E C Street by January 17, 2025. Next steps for the Lead and Copper Inventory mandated by the EPA are: All unknown lines must be dug up and verified by 2027. All known lead and galvanized pipes must be replaced by 2037. Funding is available to complete these tasks. Motion to approve the maintenance report made by Daniel and seconded by Kathy.

MOTION CARRIED

**OFFICE REPORT**

December financial report was included in the board packets. We currently remain within our budget. Motion to pay the bills as they were presented made by Daniel seconded by Robert. MOTION CARRIED Motion to approve the financial report made by Robert and seconded by Daniel. MOTION CARRIED The new website is up and running, if you would like to view the website please visit stwsdist.com. online payment options are still in the works with hopes of it being up and running by March 1st, 2025. Bank signature cards are available to sign by the newly elected board members, Kathy Martinez as Secretary and Daniel Kujak as Treasurer. Bonds for Daniel and Kathy are ready to sign also. Our insurance provider Acuity did a site visit and has required us to place parking blocks in front of the office building and to place better fire extinguishers at the lift station. These tasks are to be completed by February, 2025. The Department of Audit has required us to create and implement an Investment Policy and an Asset List. Motion to approve office report made by Robert and seconded by Kathy.

MOTION CARRIED

**OTHER BUSINESS**

None

**STAFF DIRECTIVES**

None

**EXECUTIVE SESSION**

The Board of Directors entered executive session at 6:45 pm and exited at 7:45 pm. The Board voted to increase the Operator’s pay by $134.58 monthly.

**ADJOURN**

Motion to adjourn meeting made by

Daniel and seconded by Kathy at 6:45 p.m.

MOTION CARRIED

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Chairman-Ricardo Nelson Secretary